

Trinity United Methodist Church

609 Taylor Street Port Townsend, WA 98368 (360) 385-0484

Job Opening for Bell Choir Director

Job Description (approx. 10-12 hours/week with 8 weeks off in summer)

The choir director selects music, conducts rehearsals weekly and provides musical leadership for worship services. They ensure that the music ministry aligns with the United Methodist theology, liturgical seasons, and scriptural themes.

Job Responsibilities

- Lead weekly rehearsals for the bell choir.
- Direct the choir at least once per month during regular Sunday services, and special seasonal services (e.g. Advent and Lent).
- Select Anthems/music.
- Teach handbell playing techniques and music reading to volunteer participants.
- Recruit/encourage new bell ringers from the congregation and community.

Care and Management

- Maintain the church bell music library, the bells and necessary equipment.
- Collaborate with the Pastor to integrate music smoothly into the order of worship.
- Formulate a yearly music ministry budget for music purchases and equipment maintenance.

Skills and Requirements

- Read bell ringing scores with ease.
- Competence playing the piano or organ to assist during rehearsals.
- Familiarity with the United Methodist liturgical calendar and traditional Choral styles (can be learned on the job).
- Prior experience conducting a bell choir is preferred.
- Show strong people skills, patience, and the ability to gracefully handle an enthusiastic and social group of primarily senior adults and the Musical Director.
- Base pay rate \$25-\$35 per hour.

Please send resumes to Trinity United Methodist Church at the address above and text Sally Helman at 360-821-8451 with any questions regarding the position.